

**MINUTES  
TOWNSHIP OF PENNSAUKEN  
TOWNSHIP COMMITTEE MEETING  
December 16, 2019**

The Committee Meeting of the Pennsauken Township Committee was held in the meeting room at the Pennsauken Municipal Building: 5605 N. Crescent Blvd., Pennsauken, NJ 08109 on Monday, December 16, 2019

The Meeting was called to order by Mayor McBride at 5:30 pm. who also called for the Salute to the Flag to be followed by a Moment of Silence.

Mayor McBride announced the meeting was in compliance of the "Senator Byron M. Baer Open Public Meetings Act".

There had been no special request for electronic participation in the meeting.

The meeting commenced with a roll call by the Township Acting Clerk.

**PRESENT:** Committeeman Killion, Committeeman DiBattista, and Mayor McBride

**PRESENT BY ELECTRONIC REQUEST (PHONE)** Committeewoman Rafeh,

**ABSENT:** Deputy Mayor Taylor

Also present were Township Assistant Administrator Joe Palumbo, Acting Municipal Clerk Pamela Scott-Forman, Deputy Clerk Ana Matos and Linda Galella, Esq.

*\*note all action will be taken by a roll call vote to keep in compliance with our ordinance for electronic devices.*

**APPROVAL OF MINUTES-**

Meeting – December 5, 2019

Committeeman DiBattista moved the motion to approve the minutes on the agenda  
Committeeman Killion seconded the motion  
An affirmative 4/0 voice vote was recorded

**RESOLUTION(s) (PUBLIC HEARING/PUBLIC MAY COMMENT) The Following Resolution(s) will be considered individually**

**2019:339**

**RESOLUTION APPROVING REFUND OF PROPERTY TAXES FOR THE YEAR 2019 AND 2020.**

**WHEREAS,** THE TAX COLLECTOR OF THE TOWNSHIP OF PENNSAUKEN HAS COLLECTED FROM THE FOLLOWING LIST, EXCESS PAYMENT ON THE PROPERTY TAXES WHICH CREATED OVERPAYMENTS; AND

**WHEREAS,** THE TAX COLLECTOR OF THE TOWNSHIP OF PENNSAUKEN HAS DETERMINED THAT REFUNDS OF PROPERTY TAXES SHOULD BE EXECUTED AS INDICATED ON THE FOLLOWING LIST:

**NOW, THEREFORE, BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN OF THE STATE OF NEW JERSEY, THAT THE FOLLOWING AMOUNTS BE REFUNDED.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>
3501	11	NATIONAL INTEGRITY, LLC ATTN: MEG STEZZI ONE HOLTEC DRIVE, SUITE 102 MARLTON, NJ 08053 (REF: DUPLICATE PAYMENT)	\$ 1,852.19
4205	6	FERIOZZI, TYLER 7659 RUDDEROW AVENUE PENNSAUKEN, NJ 08109 (REF: DUPLICATE PAYMENT)	\$ 1,259.53
5006	16	ALBARRACIN, VICTOR 6137 IRVING AVENUE PENNSAUKEN, NJ 08109 (REF: TDV)	\$ 3,292.73
5306	9	GOLDEN TITLE AGENCY, LLC ATTN: SONIA HUNT 1818 OLD CUTHBERT ROAD, SUITE 100 CHERRY HILL, NJ 08034 (REF: DUPLICATE PAYMENT)	\$ 2,162.15

**BE IT FURTHER RESOLVED**, THAT A CERTIFIED COPY OF THIS RESOLUTION IS FORWARDED TO THE TOWNSHIP OF PENNSAUKEN TAX ASSESSOR, TAX COLLECTOR, AND CHIEF FINANCIAL OFFICER

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>		√	√			
<i>DiBattista</i>	√		√			
<i>Rafeh</i>			√			
<i>Taylor</i>						√
<i>McBride</i>			√			

**2019:340**

**RESOLUTION AUTHORIZING CANCELLATION OF PROPERTY TAXES FOR WHO IS ENTITLED TO AN EXEMPTION DUE TO THE VETERAN ADMINISTRATION DETERMINATION OF 100% PERMANENTLY AND TOTALLY DISABLED.**

**WHEREAS**, THE OWNER AND RESIDENT OF THE FOLLOWING PROPERTY HAS MET ALL THE REQUIREMENTS FOR A TOTALLY DISABLED VETERAN EXEMPTION AS PERSCRIBED BY NEW JERSEY STATUTE 54:4-3.30 FOR EXEMPT STATUS UNTIL SOLD; AND

**WHEREAS**, THE OWNER AND RESIDENT OF THE FOLLOWING PROPERTY HAS APPLIED TO THE TAX ASSESSOR OF THE TOWNSHIP OF PENNSAUKEN FOR TAX EXEMPT STATUS AND HAVE BEEN APPROVED BY THE TAX ASSESSOR OF THE TOWNSHIP OF PENNSAUKEN FOR TAX EXEMPT STATUS; AND

**WHEREAS**, THE TAX COLLECTOR OF THE TOWNSHIP OF PENNSAUKEN RECOMMENDS THE CANCELLATION OF TAXES FOR THE PROPERTY AS DISCRIBED AS FOLLOWS:

BLOCK / LOT    PROPERTY LOCATION    YEAR    AMOUNT TO CANCEL

**BE IT RESOLVED,** THAT THE TAXES ON THE AFORMENTIONED LIST BE CANCELLED AND THAT THE TAX ASSESSOR AND THE TAX COLLECTOR ARE HERewith AUTHORIZED AND INSTRUCTED TO ADJUST THEIR RECORDS ACCORDINGLY;

**BE IT FURTHER RESOLVED,** THAT A CERTIFIED COPY OF THIS RESOLUTION SHALL BE FORWARDED TO THE TAX ASSESSOR, TAX COLLECTOR, CHIEF FINANCIAL OFFICER, AND THE CAMDEN COUNTY BOARD OF TAXATION;

**NOW, THEREFORE, BE IT RESOLVED,** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN AND STATE OF NEW JERSEY, THAT THE AFOREMENTIONED EXEMPTION IS GRANTED.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>	√		√			
<i>DiBattista</i>		√	√			
<i>Rafeh</i>			√			
<i>Taylor</i>						√
<i>McBride</i>			√			

**2019:341**

RESOLUTION GRANTING A PERSON TO PERSON TRANSFER OF PLENARY RETAIL DISTRIBUTION LICENSE # 0427-44-026-008 FROM SHAI SHIPRA, LLC To KY LIQUORS, LLC (**Modern Liquors**)

*\*\*Note: This resolution was removed from the agenda*

**2019:342**

**RESOLUTION AUTHORIZING THE MAYOR OF THE TOWNSHIP OF PENNSAUKEN TO EXECUTE A SEPARATION AGREEMENT WITH JOHN KNEIB**

**WHEREAS,** the Township of Pennsauken (“Township”) has previously appointed John Kneib, as Township Administrator pursuant to N.J.S.A. 40A:9-137 and Chapter 52 of the Pennsauken Municipal Code; and

**WHEREAS,** John Kneib has announced that he will relinquish the title of “Administrator” effective December 31, 2019; and

**WHEREAS,** the Township intends to fill that position with a replacement; and

**WHEREAS,** the Township believes it to be in the best interest of the Township to continue John Kneib’s employment as a Confidential Aide to the Township to aid and assist in the transition of administrators; and

**WHEREAS,** John Kneib has consented to act in that capacity as may be needed and determined by and at the direction of the Assistant Township Administrator and/or the Township Committee; and

**WHEREAS,** said understanding shall be memorialized by the Separation Agreement executed by John Kneib and the Township.

**NOWHEREFORE,** be it resolved that John Kneib be appointed as a Confidential Aide to aid and assist in the transition to a new administrator, as may be needed and as determined by and at the direction of the Assistant Township Administrator and/or the Township Committee; and

**BE IT FURTHER RESOLVED**, that this appointment shall be for a period of ninety (90) days effective January 1, 2020, terminating on March 31, 2020 on the terms and conditions as set forth in the Separation Agreement; and

**BE IT FURTHER RESOLVED**, the Separation Agreement and the terms and conditions contained therein are hereby authorized, approved and ratified and the Mayor or her designee is authorized to execute the Separation Agreement on behalf of the Township.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>	√		√			
<i>DiBattista</i>		√	√			
<i>Rafeh</i>			√			
<i>Taylor</i>						√
<i>McBride</i>			√			

**2019:343**

**RESOLUTION ESTABLISHING DATES OF THE TOWNSHIP COMMITTEE MEETINGS 2020**

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden and State of New Jersey that the following list of meeting dates are hereby established for 2020 in accordance with the “Senator Byron M. Baer Open Public Meetings Act” as Annual Notice of meetings of the Pennsauken Township Committee for 2020

**Reorganization will be held on Friday, January 3rd at 6:30 pm at the Pennsauken Country Club – 3800 Haddonfield Rd.**

Meeting Dates - 2020

Meetings are held at 5605 N. Crescent Blvd. Pennsauken on Thursday’s at 6:00 pm unless otherwise noted

January 16 <sup>th</sup>	February 6 <sup>th</sup>	February 20 <sup>th</sup>
March 5 <sup>th</sup>	March 19 <sup>th</sup>	April 9 <sup>th</sup>
April 23 <sup>rd</sup>	May 7 <sup>th</sup>	May 21 <sup>st</sup>
June 4 <sup>th</sup>	June 18 <sup>th</sup>	July 9 <sup>th</sup>
July 23 <sup>rd</sup>	August 6 <sup>th</sup>	August 20 <sup>th</sup>
September 3 <sup>rd</sup>	September 17 <sup>th</sup>	October 8 <sup>th</sup>
October 22 <sup>nd</sup>	November 5 <sup>th</sup>	*November 16 <sup>th</sup> <b>MONDAY</b> (League week)
December 3 <sup>rd</sup>	December 17 <sup>th</sup>	

BE IT FURTHER RESOLVED that the Township Clerk is hereby instructed to post this schedule of meeting dates in prominent display within the Municipal Building.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>		√	√			
<i>DiBattista</i>	√		√			
<i>Rafeh</i>			√			
<i>Taylor</i>						√
<i>McBride</i>			√			

## **PAYMENT OF BILLS-**

Budgeted	\$6,387,596.81
Statutory Expenditures	\$ 111,350.50
Section 8	\$ 39,811.08

Committeeman DiBattista moved to the motion to pay the bill submitted  
Committeeman Killion seconded the motion  
An affirmative roll call vote 4/0 was recorded

## **DEPARTMENT REPORT(S)**

1. Tax Collector

Committeeman Killion moved the motion to file the reports  
Committeeman DiBattista seconded the motion  
An affirmative 4/0 roll call vote was recorded

## **CONFERENCE /ITEMS OF DISCUSSION-**

1. St. Peters Senior

Mayor McBride commented St. Peters requested a stipend to help build a storage closet. 75% of their senior organization is Pennsauken residents.

Committeeman DiBattista commented that he's not opposed to the stipend but not to build a closet, for activities, yes.

***\*this request was tabled***

2. Proposals for Marketing

Mayor and Committee talked about the criteria and what can and cannot be (hard cost expense) capitalized.

***\*\*Committee would like to move forward***

3. County Support Letter

Mayor McBride requested a letter of support to Camden County for a support system for the culmination of the rails & trails; rails with trails, etc. projects. Mrs. McBride would continue to be involved and the point of contact.

***\*\*Committee agreed to move forward***

Mayor McBride commented on the County's request for the Township to host the Town Hall for the Freeholders and congressman Norcross. She explained they usually request a name of a Veteran to be honored.

## **PUBLIC COMMENT**

Mr. Napieralski read a statement concerning rental and non-rentals within the Township and why they are not regulated the same.

Committee thanked him

There were no others for public comment

Committeeman Killion moved the motion to close the floor to the public  
Committeeman DiBattista seconded the motion  
An affirmative 4/0 roll call vote was recorded

## **COMMITTEE COMMENTS**

Committeewoman Rafeh commented that the Library Board is looking for 2 new members. She also wished everyone Happy Holidays

Mayor McBride wished everyone a Merry Christmas

Committeeman Killion officially welcomed Mr. Joe Palumbo and commented he's excited to work with him; and wished Mayor McBride a safe trip

Committeeman DiBattista commented that it's been an honor to serve this 1<sup>st</sup> year and how much of a learning experience it's been. He also welcomed Mr. Palumbo and wished everyone Happy Holidays.

### **2019:344**

#### **RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN TO DISCUSS A MATTER OF CONTRACT (RFQ/Professional Appointments / Reorganization Appointments / Personnel)**

**WHEREAS**, the Township Committee of the Township of Pennsauken is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6- et. seq; and

**WHEREAS**, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

**WHEREAS**, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

**WHEREAS**, it is necessary and appropriate for the Township Committee of the Township of Pennsauken to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b.

**WHEREAS**, matters under discussion will not be disclosed until the need for confidentiality no longer exists; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, pursuant to the Open Public Meetings Act of the State of New Jersey that:

1. The Township Committee of the Township of Pennsauken shall hold a closed meeting from which the public shall be excluded, on December 16, 2019.
2. The general nature of the subjects to be discussed at said closed meeting shall be matters of Personnel / Employment, Attorney Client Privilege N.J.S.A. 10:4-12b (7)
3. The general nature of the subject of contracts are also to be discussed N.J.S.A. 10:4-12b (8)

**ADOPTED** at the Meeting of the Township Committee of the Township of Pennsauken on December 16, 2019.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>	√		√			
<i>DiBattista</i>		√	√			
<i>Rafeh</i>			√			
<i>Taylor</i>						√
<i>McBride</i>			√			

An announcement that no action would be taken was announced

Mayor and Committee moved into Executive Session at 5:58pm

Mayor and Committee returned into open at 8:58 pm

Committeeman Killion moved the motion to adjourn

Committeeman DiBattista seconded the motion

An affirmative 4/0 roll call vote was recorded

The meeting adjourned at 8:59 pm

Respectfully submitted,



Pamela Scott-Forman  
Township Acting Clerk

Adopted: January 16, 2020