

**MINUTES
TOWNSHIP OF PENNSAUKEN
PUBLIC COMMITTEE MEETING
June 2, 2022**

Pennsauken Township Public Committee Meeting was held at the Municipal Building located at 5605 N. Crescent Blvd Pennsauken, NJ 08110 on Thursday June 2, 2022.

The Meeting was called to order by Mayor Rafeh at 6:00 pm, who also called for the Salute to the Flag, to be followed by a Moment of Silence.

Deputy Mayor announced the meeting complies with the "Senator Byron M. Baer Open Public Meetings Act."

NOTE: Township Clerk announced that this meeting was published in the Courier Post and Retrospect on January 14, 2022

The meeting commenced with a roll call by the Township Clerk.

PRESENT: Committeeman Olivo, Committeeman Martinez, Deputy Mayor Roberts, and Mayor Rafeh

NOTE: Committeeman DiBattista was absent from meeting.

Also, present were Township Administrator Tim Killion, Municipal Clerk Pamela Scott-Forman, Deputy Clerk Ana Matos and Solicitor Linda Galella, Esq.

NOTE: Meeting was streamed live on YouTube.

APPROVAL OF MINUTES

Regular meeting – May 19, 2022

Closed session – May 19, 2022

Bid Openings

Two RFPs received on May 25th for Country Club catering.

Committeeman Olivo moved motion to acknowledge bids opened.

Committeeman Martinez seconded the motion.

An affirmative 4/0 voice vote was recorded.

RESOLUTION(s) (PUBLIC MAY COMMENT) The Following Resolution(s) will be considered individually

2022:204(A) SECOND READING OF THE 2022 PENNSAUKEN TOWNSHIP MUNICIPAL BUDGET

(See graph below)

2022 Municipal Budget

of the TOWNSHIP of PENNSAUKEN County of
CAMDEN for the fiscal year 2022.

Revenue and Appropriations Summaries

Summary of Revenues	Anticipated	
	2022	2021
1. Surplus	2,500,000.00	2,500,000.00
2. Total Miscellaneous Revenues	16,341,043.66	14,554,715.58
3. Receipts from Delinquent Taxes	1,650,000.00	1,750,000.00
4. a) Local Tax for Municipal Purposes	25,325,464.36	23,478,955.52
b) Addition to Local School District Tax		
c) Minimum Library Tax	942,731.00	856,344.48
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	26,268,195.36	24,335,300.00
Total General Revenues	46,759,239.02	43,140,015.58

Summary of Appropriations	2022 Budget	Final 2021 Budget
1. Operating Expenses: Salaries & Wages	19,639,400.00	18,473,922.94
Other Expenses	15,583,568.57	13,471,987.12
2. Deferred Charges & Other Appropriations	5,367,231.00	5,054,376.52
3. Capital Improvements	290,000.00	190,000.00
4. Debt Service (Include for School Purposes)	3,407,200.00	3,581,929.00
5. Reserve for Uncollected Taxes	2,471,839.45	2,367,800.00
Total General Appropriations	46,759,239.02	43,140,015.58
Total Number of Employees	349	361

2022 Dedicated Golf Course		Utility Budget	
Summary of Revenues	Anticipated		
	2022	2021	
1. Surplus	435,000.00	237,500.00	
2. Miscellaneous Revenues	2,065,866.00	1,810,000.00	
3. Deficit (General Budget)			
Total Revenues	2,500,866.00	2,047,500.00	
Summary of Appropriations		2022 Budget	Final 2021 Budget
1. Operating Expenses: Salaries & Wages		820,000.00	767,990.00
Other Expenses		1,250,000.00	905,805.00
2. Capital Improvements		50,000.00	
3. Debt Service		215,866.00	162,415.00
4. Deferred Charges & Other Appropriations		165,000.00	211,490.00
5. Surplus (General Budget)			
Total Appropriations		2,500,866.00	2,047,500.00
Total Number of Employees		28	39

Balance of Outstanding Debt			
	General	Golf Course	
Interest	744,021.50	46,576.50	
Principal	12,963,284.00	656,716.00	
Outstanding Balance	13,707,305.50	703,292.50	

Notice is hereby given that the budget and tax resolution was approved by the COMMITTEEPERSONS of the TOWNSHIP of PENNSAUKEN County of CAMDEN on April 28, 2022.

A hearing on the budget and tax resolution will be held at Municipal Building, on June 2, 2022 at 6 o'clock PM at which time and place objections to the Budget and Tax Resolution for the year 2022 may be presented by taxpayers or other interested parties.

Copies of the budget are available in the office of Township Clerk at the Municipal Building, 5605 North Crescent Blvd New Jersey, Pennsauken, New Jersey during the hours of 8:30 a.m. to 4:30 p.m.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>	√		√			
<i>Martinez</i>		√	√			
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>						√

Public Comment

- Library Budget should be reviewed to be increased along with salaries. Librarians are an important part of our community.
 - Committee - We are aware of all the needs in the Library, and we are in constant communication with the Library Director discussing future plans.

2022:239 RESOLUTION APPOINTING A JUDGE OF THE MUNICIPAL COURT FOR THE TOWNSHIP OF PENNSAUKEN

WHEREAS, there exists a need for the appointment of a municipal Magistrate for the Township of Pennsauken; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the N.J.S.A. 2B:12-4 requires that a resolution be adopted that appoints a judge of the municipal court judge;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows:

1. Brian K. Herman, Esquire is hereby appointed a judge of the Municipal Court for the Township of Pennsauken, County of Camden, and State of New Jersey
2. The term of such appointment shall be for a term of three (3) years, commencing June 1, 2022 and expiring May 31, 2025 as fixed by law in accordance with N.J.S.A. 2B:12-4.
3. That the Township Mayor and Township Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution, subject to review, revision and approval by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this contract.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forward by the Township Clerk to the Chief Financial Officer and Brian K. Herman, Esquire and the Assignment Judge of the Superior Court of New Jersey, Camden County.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>			√			
<i>Martinez</i>		√	√			
<i>Roberts</i>	√		√			
<i>Rafeh</i>			√			
<i>DiBattista</i>						√

No Public Wished To Comment

2022:240 RESOLUTION OF THE PENNSAUKEN TOWNSHIP, IN THE COUNTY OF CAMDEN, NEW JERSEY, APPOINTING AS DESIGN CRITERIA ARCHITECT TO SERVE ON THE TECHNICAL REVIEW COMMITTEE, IN ACCORDANCE WITH DESIGN-BUILD CONSTRUCTION SERVICES PROCUREMENT ACT, N.J.S.A. 40A:11-53 THROUGH 40A:11-60, INTER ALIA, TO DEVELOP PERFORMANCE CRITERIA AND A SCOPE OF WORK STATEMENT FOR DESIGN-BUILD CONTRACT OF A COMMUNITY CENTER

WHEREAS, the Township of Pennsauken (the “Township”) is attempting to obtain funding to build a new Community Center (the “Project”), to facilitate access to social and recreational services and mitigate the impacts of the public health emergency on the community in general and childhood welfare, in particular under the SFRF Interim Final Rule (IFR) at 31 C.F.R. §35.6(b)(7) and (12); and

WHEREAS, the Project is expected to cost approximately \$10 million, and due to the type and size of the Project, the collaborative and streamlined nature of the design-build process is well-suited to define the comprehensive scope and performance criteria, and to facilitate close coordination of design and construction components;

WHEREAS, SSP has submitted a proposal for the Design Criteria Architect on April 26, 2022, consistent with the Project description and proposed scope of services; and

WHEREAS, based upon the review and evaluation of the SSP proposal by the Township counsel, Committee, and the interview of SSP representatives, it has been determined that SSP has the necessary experience and licensing to provide design advice, construction project services, and related professional expertise on behalf of the Township in connection with the Project and in response to the Design Criteria Architect RFP; and

WHEREAS, therefore, the Township desires to enter into a Contract with SSP at a total sum of \$252,900.00, which Contract shall comply with all legal requirements under N.J.S.A. 40A:11-1 et seq. and shall be in a form acceptable to the Township and its legal counsel; and

WHEREAS, SSP shall first undertake Phase I services in accord with its proposal, which services include, *inter alia*, its supervision and assistance to the Township on a grant application to the Coronavirus State and Local Fiscal Recovery Funds Program for the requisite funding for the Project; and

WHEREAS, said Phase I services shall be provided for an amount not to exceed \$185,000.00: and

WHEREAS, subsequent phases of the Design Criteria Architect services are set forth in SSP’s proposal and are contingent upon receiving said grant, in the appropriate amount of \$10,000,000, for the Project.

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED BY THE PENNSAUKEN TOWNSHIP, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

Section 1. The Township has determined that the design-build procurement method will be in the best interests of the Township, based on the following findings:

- A. Due to the complexity of the Project, the application of innovative concepts in project design and development early in the Project conceptualization process are well suited to design-build project delivery.

- B. Public demands for accountability regarding Project schedule and quality can be more readily met through the terms and conditions inherent in a design-build contract.
- C. The design-build approach should deliver savings through lower administration costs, a streamlined design process, improved communication, enhanced quality of work, and a compressed Project schedule, allowing the Project to move forward faster.
- D. The Project under consideration will exceed the threshold amount of \$5 mil required for entering into a design-build contract.
- E. The Project scope and criteria will encourage adherence to the Leadership in Energy and Environmental Design (LEED) Green Building Rating System as adopted by the United States Green Building Council, the Green Globes Program adopted by the Green Building Initiative, or a comparable nationally recognized, accepted, and appropriate sustainable development system consistent with N.J.S.A. 40A:11-54(c).

Section 2. That SSP is hereby appointed to serve as the Design Criteria Architect for the Project, pursuant to the above-referenced conditions regarding the Phase I grant threshold, in the contingent amount of \$252,900.00.

Section 3. The Township hereby authorizes the execution of all necessary Contract Documents, contingent upon review and approval by the Township’s counsel.

Section 4. This resolution shall become effective immediately upon adoption this 2nd day of June, 2022.

Recorded Vote

AYE **NO** **ABSTAIN** **ABSENT**
 4 0 0 1

The foregoing is a true copy of a resolution adopted by the Pennsauken Township, in the County of Camden, New Jersey on June 2, 2022.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>	√		√			
<i>Martinez</i>		√	√			
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>						√

No Public Wished To Comment

2022:241 RESOLUTION AWARD OF CATERING LEASE FOR FOOD & BEVERAGE AT THE PENNSAUKEN COUNTRY CLUB

WHEREAS, by Resolution 2017: 142 the Township of Pennsauken award Catering Lease for Food & Beverage at the Pennsauken Country Club; and

WHEREAS, the Township Committee, having reviewed a recommendation submitted by the Pennsauken Country Club and approved by the Township Administrator, in response to solicitations for competitive contracting as authorized by the Local Public Contracts Law, N.J.S.A 40A: 11-1et seq., has determined that this is in the best interests of the municipality, as well for

purpose of efficiency and economy, to award a contract for services for Catering Lease For Food & Beverage at the Pennsauken Country Club; and

WHEREAS, the Township Committee has determined that the proposal submitted by 3800 Haddonfield represents the best opportunity for the Township of Pennsauken Country Club to provide Catering Lease for Food and Beverage; and

WHEREAS, pursuant to N.J.S.A 40A:11-15(5) the Township desires to enter into a contract for up to a seven (7) year contract that will satisfy the needs of the Township; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Pennsauken, County of Camden and the State of New Jersey, hereby awards the Catering Lease for Food & Beverage At the Pennsauken Country Club as previously advertised and for which competitive contracting proposals were solicited and received to 3800 Haddonfield, for a term of five (5) year term with one (1) two (2) year-extension for Catering and Capital Improvement, in accordance with their proposal submitted May 25, 2022 in lease payments below

Year	Lease Payment	Annual % Increase	Capital Improvement Value
2022-2023	\$265,000		\$50,000
2023-2024	\$267,650	1%	\$25,000
2024-2025	\$270,327	1%	\$25,000
2025-2026	\$273,030	1%	\$25,000
2026-2027	\$275,761	1%	\$25,000
2027-2028	\$289,550	5%	\$25,000
2028-2029	\$304,028	5%	\$25,000

BE IT FURTHER RESOLVED, that the Mayor, Clerk and Township Administrator are hereby authorized and directed to execute the Contract with said vendor; and

BE IT FURTHER RESOLVED, that the Municipal Clerk shall notice of the award of the Contract in accordance with the Local Public Contracts Law

I HERBEY CERTIFY, that the foregoing resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey at their meeting held on the 2nd of June

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>	√		√			
<i>Martinez</i>		√	√			
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>						√

No Public Wished To Comment

RESOLUTION(s) (PUBLIC MAY COMMENT) The following Resolution(s) will be considered by consent agenda

2022:242 RESOLUTION FOR UNPAID MUNICIPAL CHARGES FOR EXAMPLE BUT NOT LIMITED TO GRASSCUTTING, CLEAN-UP AND BOARD UP, ESTABLISH A FINAL BILLING; IMPOSE MUNICIPAL

ASSESSMENTS; ENFORCE THROUGH TAX SALE' AND IMPOSE MUNICIPAL LIENS (Hillcrest Ave, Hollinshed Ave, Marlton Pike, Lafayette Ave)

WHEREAS, The Township of Pennsauken has incurred an expense in the year(s) 2022 against various properties within the Township for failure of the property owner to comply with Municipal Ordinances concerning the condition of their property, and;

WHEREAS, The Township is empowered under N.J.S.A. 40:48-2.13; N.J.S.A. 40:48-2.14; AND, N.J.S.A. 40:48-2.5(F)(2), to impose a Lien for the recovery of those monies expended by the Municipality.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, that the attached list of properties designated by Block and Lot number, the owner of record and mailing address of record. The amount listed constitutes a demand by the Township for payment by the property owner for the cost incurred by the Municipality.

BE IT FURTHER RESOLVED, if payment for the Municipal assessment is not received in full to the Township of Pennsauken, C/O Danielle Lippincott, Tax Collector, 5605 North Crescent Boulevard, Pennsauken, New Jersey 08110 that the Municipal Assessment will be enforced by Tax Sale, becoming a Municipal Lien in accordance with New Jersey State Statute.

BE IT FURTHER RESOLVED, certified copies of this resolution will be forwarded to the Tax Collector and the Chief Financial Officer by the Township Clerk

2022:243 RESOLUTION FOR UNPAID MUNICIPAL CHARGES FOR EXAMPLE BUT NOT LIMITED TO GRASSCUTTING, CLEAN-UP AND BOARD UP, ESTABLISH A FINAL BILLING; IMPOSE MUNICIPAL ASSESSMENTS; ENFORCE THROUGH TAX SALE' AND IMPOSE MUNICIPAL LIENS (23 properties)

WHEREAS, The Township of Pennsauken has incurred an expense in the year(s) 2021 against various properties within the Township for failure of the property owner to comply with Municipal Ordinances concerning the condition of their property, and;

WHEREAS, The Township is empowered under N.J.S.A. 40:48-2.13; N.J.S.A. 40:48-2.14; AND, N.J.S.A. 40:48-2.5(F)(2), to impose a Lien for the recovery of those monies expended by the Municipality.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, that the attached list of properties designated by Block and Lot number, the owner of record and mailing address of record. The amount listed constitutes a demand by the Township for payment by the property owner for the cost incurred by the Municipality.

BE IT FURTHER RESOLVED, if payment for the Municipal assessment is not received in full to the Township of Pennsauken, C/O Danielle Lippincott, Tax Collector, 5605 North Crescent Boulevard, Pennsauken, New Jersey 08110 that the Municipal Assessment will be enforced by Tax Sale, becoming a Municipal Lien in accordance with New Jersey State Statute.

BE IT FURTHER RESOLVED, certified copies of this resolution will be forwarded to the Tax Collector and the Chief Financial Officer by the Township Clerk

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>	√		√			
<i>Martinez</i>		√	√			
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>						√

No Public Wished To Comment

RESOLUTION(s) (PUBLIC MAY COMMENT) The following Resolution(s) will be considered by consent agenda

2022:244 RESOLUTION REJECTING ALL BIDS FOR THE INSTALLATION OF CONCRETE PAD AT THE PENNSAUKEN COUNTRY CLUB

WHEREAS, the Qualified Purchasing Agent solicited bids for the Installation of a Concrete Pad for the Pennsauken Township Country Club; and

WHEREAS, at the time and place for receiving bids, Five (5) bid was received from the Installation of a Concrete Pad, opened, and read aloud; and

WHEREAS, the Township has decided to reject all bids for the Installation of the Concrete Pad; and

WHEREAS, rejection of the bids is appropriate pursuant to N.J.S.A. 40A:11-13.2(d): the contracting unit wants to substantially revise the specifications for the goods or service; and

WHEREAS, the Township is hopeful that the project will be re-bid.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that all bids for the weekly janitorial services be and are hereby rejected pursuant to N.J.S.A. 40A:11-13.2(d) and the reasons expressed herein.

I HEREBY CERTIFY that the foregoing resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey at their meeting held in the June 2nd, 2022

2022:245 AUTHORIZING SALE OF SURPLUS PROPERTY

WHEREAS, the TOWNSHIP OF PENNSAUKEN is the owner of certain surplus property as listed in Schedule A attached hereto, which is no longer needed for public use; and

WHEREAS, the Township Committee of the TOWNSHIP OF PENNSAUKEN is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the TOWNSHIP OF PENNSAUKEN, County of CAMDEN, State of New Jersey as follows:

(1) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(2) The sale of the surplus property shall be conducted through pursuant to State Contract A70967 in accordance with the terms and conditions. The terms and conditions of the agreement entered into with GovDeals is available online at Govdeals.com and also available from the TOWNSHIP OF PENNSAUKEN.

(3) The sale will be conducted online, and the address of the auction site is

<https://www.govdeals.com>

(4) A list of the surplus property is attached hereto as Schedule "A", and made a part hereof; and

(5) A notice of the sale will be published in a newspaper circulating in the Township of Pennsauken.

(6) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(7) The Township reserves the right to accept or reject any bid submitted.

I HEREBY CERTIFY that the foregoing resolution was adopted by the Township Committee of the TOWNSHIP OF PENNSAUKEN, County of CAMDEN, State of New Jersey, at their meeting held in the Municipal Building, 5605 North Crescent Boulevard, Pennsauken, New Jersey 08110 on June 2nd, 2022

2022:246 RESOLUTION AWARDING BID 22-09 WEEKLY JANITORIAL SERVICES AT THE PENNSAUKEN POLICE DEPARTMENT

WHEREAS, Township Committee of the Township of Pennsauken has determined Weekly Janitorial Services at the Pennsauken Police Department same being more particularly described in specification which are on file in the Office of the Township Finance Department and available for public inspection during regular business hours: and it is appearing that the cost of the aforementioned renovation will be paid with municipal funds and will exceed \$44,000 in a fiscal year: and

WHEREAS, N.J.S.A 40A: 11-4 states that a contract, the cost of which will exceed \$44,000 in the fiscal year, shall be awarded only after public advertising for bids and bidding therefore: and

WHEREAS, there has been public advertisement for bids, and the Township Purchasing Agent has received and opened bids on April 27, 2022 at 10:30am am for the purpose of awarding the Weekly Janitorial Services at the Pennsauken Police Department has advised the Township Committee that a certain entity is the lowest, qualified, responsible bidder for said purchase and has recommended that the Township Committee award said purchase or reject the bids within sixty (60) days as required by N.J.S.A 40A:11-24: and

WHEREAS, the Chief Financial Officer of the Township of Pennsauken, as required by N.J.A.C 5:30-1 has certified that there are sufficient funds available for Weekly Janitorial Services at the Pennsauken Police Department with 1-year base term with optional year extension and entity said certification being attached hereto and made a part hereof: Budget Account: 2-01-25-240-202 do not exceed \$51,000 and

WHEREAS, that after review and evaluation Elite Facility Service, 1800 Naamans Rd #2, Wilmington, DE 19810 is hereby accepted as the lowest responsible bid: and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of Township of Pennsauken, County of Camden, State of New Jersey, as follows:

1. The Township Committee, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, as is evidenced by the attached Certification of Availability of Funds
2. That the Township Committee, for the aforementioned reasons, hereby declares that Elite Facility Services, 1800 Naamans Rd #2, Wilmington, DE 19810 is the lowest, qualified responsible bidder for the Weekly Janitorial Services, at the Pennsauken Police Department and hereby authorized an award in the amount of \$851 Weekly with a do not exceed \$46,000

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at their meeting held June 2nd, 2022

2022:247 RESOLUTION AWARDING BID 22-10 WEEKLY JANITORIAL SERVICES AT THE PENNSAUKEN POLICE DEPARTMENT SUBSTATION

WHEREAS, Township Committee of the Township of Pennsauken has determined Weekly Janitorial Services at the Pennsauken Police Department Substation same being more particularly described in specification which are on file in the Office of the Township Finance Department and available for public inspection during regular business hours: and it is appearing that the cost of the aforementioned renovation will be paid with municipal funds and will exceed \$44,000 in a fiscal year: and

WHEREAS, N.J.S.A 40A: 11-4 states that a contract, the cost of which will exceed \$44,000 in the fiscal year, shall be awarded only after public advertising for bids and bidding therefore: and

WHEREAS, there has been public advertisement for bids, and the Township Purchasing Agent has received and opened bids on April 27, 2022 at 11am am for the purpose of awarding the Weekly Janitorial Services at the Pennsauken Police Department Substation has advised the Township Committee that a certain entity is the lowest, qualified, responsible bidder for said purchase and has recommended that the Township Committee award said purchase or reject the bids within sixty (60) days as required by N.J.S.A 40A:11-24: and

WHEREAS, the Chief Financial Officer of the Township of Pennsauken, as required by N.J.A.C 5:30-1 has certified that there are sufficient funds available for Weekly Janitorial Services at the Pennsauken Police Department Substation with 1-year base term with optional year extension and entity said certification being attached hereto and made a part hereof: Budget Account: 2-01-25-240-202 do not exceed \$51,000 and

WHEREAS, that after review and evaluation Elite Facility Service, 1800 Naamans Rd #2, Wilmington, DE 19810 is hereby accepted as the lowest responsible bid: and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of Township of Pennsauken, County of Camden, State of New Jersey, as follows:

3. The Township Committee, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, as is evidenced by the attached Certification of Availability of Funds
4. That the Township Committee, for the aforementioned reasons, hereby declares that Elite Facility Services, 1800 Naamans Rd #2, Wilmington, DE 19810 is the lowest, qualified responsible bidder for the Weekly Janitorial Services, at the Pennsauken Police Department Substation and hereby authorized an award in the amount of \$81.00 Weekly with a do not exceed \$6,000

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at their meeting held June 2nd, 2022

2022:248 TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN, COUNTY OF CAMDEN, STATE OF NEW JERSEY AWARDS A SOURCEWELL CONTRACT TO ROORK'S FARM SUPPLY INC, TO PURCHASE NEW FOUR-WHEEL DRIVE TRACTOR

WHEREAS, the Township of Pennsauken determined that there was a need for a New Four-Wheel Drive Tractor for the Public Works Department in the Township of

Pennsauken; and

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods or to contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement for its administration; and that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available;” and

WHEREAS, the Department of Community Affairs Division of Local Government Services issued Local Finance Notice 2012-10 entitled “Using National Cooperative Contracts: Application of P.L. 2011, c. 139.” The LFN set forth guidance for contracting units to follow in utilizing a national cooperative contract; and

WHEREAS, the procurement of goods and services through a National Cooperative does not need to go through the public bidding process; and

WHEREAS, Roork’s Farm Supply, Inc has been awarded Sourcewell Cooperative Purchasing Program contract # 031121-KBA, maturity date April 30,2025; and

WHEREAS, the Director of Public Works recommended the utilization of this contract as it represents the best price available per the Cooperative Pricing Agreements bidding procedures and is a cost savings to the Township; and

WHEREAS, the Chief Financial Officer of the Township of Pennsauken, as required by N.J.S.A 5:30-1, certified that there are sufficient funds available for the purpose of awarding a contract to said entity, to encumber funds against:

Capital Account C-04-22-100-501	\$36,633.84
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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, as follows:

1. The Township Committee declares that Roork’s Farm Supply, Inc 163 Route 77 Elmer, NJ 08318 is hereby formally awarded a contract to purchase a New Four-Wheel Drive Tractor in an amount not to exceed \$36,633.84
2. The Township Purchasing Agent is hereby authorized to purchase goods or services under Contract Number #031121-KBA, pursuant to all conditions of the National Cooperative contract; and

2022:249 RESOLUTION AUTHORIZING A WINDOW CONTRACT FOR THE REPAIR OF LIGHTS AT WALT NICGORSKI SPORT COMPLEX (ABEL ELECTRICAL CONTRACTING, LLC)

WHEREAS, the Township of Pennsauken has determined that there is a need for the Repair of Lighting at Walt Nicgorski Sports Complex for the in the Township of Pennsauken; and

WHEREAS, N.J.S.A. 40A:11-3 states that a contract, the cost of which will not exceed \$44,000 in a fiscal year, shall be awarded without public advertising for bids and bidding therefore, but N.J.S.A. 40A:11-6.1 provides that prior to the award of said contract, the municipality shall solicit quotations whenever practicable for a contract, the estimated cost of which is fifteen percent or more of the bid threshold, and award the contract to the entity who submitted the most advantageous quotation price and other factors considered; and

WHEREAS, the Parks and Recreation Coordinator, at the Pennsauken Township obtained a quote for the Repair of the Lights at Walt Nicgorski Sport Complex from Abel Electrical Contracting LLC, 5027 Jackson Ave, Pennsauken, NJ 08110 in the amount of \$5,267.00; and

WHEREAS, the Chief Financial Officer of the Township of Pennsauken, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, to encumber funds against budget account 2-01-26-310-204

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, as follows:

1. The Township Committee for the aforementioned reasons, hereby declares that Abel Electrical Contracting, 5027 Jackson Ave, Pennsauken, NJ 08110 submitted a quotation and hereby awards a contract to said entity for the aforesaid services in an amount not to exceed \$5,267.00.
2. Abel Electrical Contracting, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Abel Electrical Contracting, LLC has not made any reportable contributions to a political or candidate committee in the Township of Pennsauken in the previous one year, and that the contract will prohibit Abel Electrical Contracting, LLC Inc. from making any reportable contributions through the term of the contract.
3. The Township Committee hereby directs the Township Administrator and the Township Clerk to execute any contract documents which are necessary to effectuate the terms of this resolution, subject to review, revision, and approval by the Township Solicitor.
4. That the Business Disclosure Entity Certification and the Determination of Value to be placed on file with this resolution.

2022:250 AWARD OF CONTRACT FOR PROFESSIONAL SERVICES: TECHNICAL ASSISTANCE WITH NEW MUNICIPAL COMPLEX CONSTRUCTION

WHEREAS, the Township has determined a need for technical assistance in design and implementation of IT services for the new municipal complex project; and

WHEREAS, the Local Public Contracts Law (40A:11-5(1)(a)(i)) states that a contract, the subject matter of which consists of professional services, may be awarded without competitive bidding; and

WHEREAS, the Township Committee anticipates that the cost of the aforementioned item to be paid with municipal funds will not exceed \$44,000 in the fiscal year and said services constitute professional services; and

WHEREAS, the Chief Financial Officer, as required by N.J.A.C. 5:30-5.1, has certified that there are sufficient funds available for the purpose of awarding a contract for said purpose, said certification being attached hereto and made a part hereof; and

WHEREAS, the Township Committee believes that E3IT Services, 36 Dorothy Drive, Sewell, New Jersey 08080, possesses the necessary professional qualifications to provide the aforementioned services for an amount not to exceed \$20,000 for contract term period of June 2, 2022 to May 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Pennsauken, County of Camden, and the State of New Jersey, as follows:

1. The Township Committee, for the aforementioned reasons, hereby declares that E3IT Services, 36 Dorothy Drive, Sewell, New Jersey 08080, possesses the necessary

qualifications to render the aforementioned professional services and hereby awards a contract to said entity for the aforesaid purposes in an amount not to exceed \$20,000 for term of June 2, 2022 to May 31, 2023, and in accordance with the terms and conditions of an agreement on file in the Office of the Township Clerk and available for public inspection during regular business hours.

2. That the Township Mayor and Township Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution, subject to review, revision and approval by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this contract.

I HEREBY CERTIFY that the foregoing resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey at their meeting held June 2, 2022

2022:251

RESOLUTION AWARD OF EMERGENCY MEDICAL BILLING SERVICE CONTRACT FOR THE FIRE DEPARTMENT

WHEREAS, by Resolution 2022: 182, the Township Committee authorized competitive contracting procedures for Emergency Medical Billing Service; and

WHEREAS, the Township Committee, having reviewed a recommendation submitted by the Fire Chief and approved by the Township Administrator, in response to solicitations for competitive contracting as authorized by the Local Public Contracts Law, N.J.S.A 40A :11-1 et. Esq has determined that this is the best interests of municipality, as well as for purposes of efficiency and economy, to award contract for services for the Emergency Medical Billing Services; and

WHEREAS, competitive contracting procedures have been established under N.J.S.A. 40A:11-4.1b(3j) for the operation, management, or administration of data processing services; and

WHEREAS, competitive contracting procedures have been established under N.J.S.A. 40A:11-4.1b(3j) for the procurement of concessions; and

WHEREAS, the term of such a contract is not permitted to exceed five (5) years pursuant to N.J.S.A. 40A:11-4.2; and

WHEREAS, the Township Committee has determined that the proposal submitted by Farnsworth & Semptimhelter, LLC represents the best opportunity for the Township of Pennsauken Fire Department to provide Emergency Medical Billing Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Pennsauken, County of Camden, and the State of New Jersey, hereby awards the Emergency Medical Billing Services Contract for the Pennsauken Fire Department as previously advertised and for which competitive contracting proposals were solicited and received, to Farnsworth & Semptimhelter, LLC for a term of one (1) year with three (3) one (1) year renewal options.

BE IT FURTHER RESOLVED, that the Mayor, Clerk and Township Administrator are hereby authorized and directed to execute the Contract with said vendor.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall publish notice of award of the Contract in accordance with the Local Public Contract Law

I HERBY CERTIFY, that the foregoing resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey at their meeting held on the 2nd of June.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>			√			
<i>Martinez</i>		√	√			
<i>Roberts</i>	√		√			
<i>Rafeh</i>			√			
<i>DiBattista</i>						√

No Public Wished To Comment

ITEM OF DISCUSSION

Update on Cannabis Regulations by Linda Gallela Esq.

- Ordinance is being written to reflect regulation on medical usage, hours of operation, security measures and provides a local license. We also have a sub committee that will be members of committee.

ECONOMIC DEVELOPMENT – Larry Cardwell

Cannabis retail – Cuzzie LLC is currently being reviewed by the state for a micro dispensary and the owner is interested in opening a dispensary in Pennsauken.

- Committee will discuss furthermore based on the presentation given.

PUBLIC COMMENT

- **Lynette** (from Alexander Ave) concerned with having new vendors at the Country Club due to an event she will be having.
 - Administrator Tim Killion reassured her that the new vendors will be honoring all contracts prior to them taking over. New caterer will be coming in July 1st.
- **Norma** (from Finlaw Ave) Is concerned about businesses on 7300 Industrial Park making noise early in the morning before sunrise.
 - Committee will be looking into the matter along with Building Official.
- **Diane Johnson** (From 45th Street) Is concerned about the odor control and is concerned with people walking around smoking cannabis.
 - Linda Gallela - Odor control devices must be in facility to control odor and our Ordinance does not allow public display.
 - Mayor - We are all learning about this together and we have the same concerns that you all have. We are taking all the precautions as possible to protect our residents and community.
- **Susan Bryant** - Who is the architect for the community center?
 - Administrator Tim Killion – The architect is SSP, one of two architects that put in bids for this project.

COMMITTEE COMMENT

Mayor Rafeh

- Thank you all for joining us tonight everyone present and everyone on YouTube live.
- We are all learning about cannabis as we go. We put in a lot of research and a lot of work to make sure we do best for our community and residents.
- A lot of exciting events coming up in June. Also Scrub Daddy has a couple of job postings if anyone is interested.

Deputy Mayor Roberts

- Thoughts and prayers for all the families and victims of the Texas school shooting and, the mass shooting in NY. You are all in our prayers.
- June 9th Senior Appreciation Day at our Pennsauken Community Pool from 12pm-4pm.
- June 11th is Summer Kick off event at our Soccer Complex off Westfield Ave from 5pm-9pm.
- Please continue to stay safe.

Committeeman Martinez

- For all pool memberships please make an appointment contact Juan Vazquez or Dana Surgner.
- Summer programs are available for the kids. We have a few to offer, please visit our website or call Juan Vazquez at 856-665-1000 x151 or Dana Surgner at 856-665-1000 x0.

Committeeman Olivo

- Sunday, we did a Memorial Day Ceremony, and it went well thank you everyone who showed up Video came out great.
- Have a great weekend and stay safe.

Adjournment

Time: 7:23pm

Committeeman Olivo move motion to Adjourn.
Deputy Mayor Roberts second motion.
An affirmative 4/0 voice vote was recorded.

Respectfully Submitted,
Ana Matos

APPROVED: June 16, 2022